

City of Southmayd, Texas
Minutes of the March 15, 2022
Regular City Council Meeting

The City Council of the City of Southmayd, Texas met on this date at 7:00 p.m. for a regular City Council meeting. City Council members present were Mayor David Turner, Mayor Pro Tem Debra Thompson, Teresa Miller, Michael Horstman, Robert Thompson, and Tom Byler. City Staff present were Amanda McGill, Police Chief Chad McKee and Fire Chief Brent Thetford.

Agenda

A. CALL TO ORDER & Declaration of a Quorum.

Mayor Turner called the City Council meeting to order at 7:00 pm, March 15, 2022.

B. Pledge to Flag & Invocation

Mayor Turner led Pledge to Flag and Invocation.

C. Welcome Guests

City Council and guests were introduced and welcomed.

D. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION: (No Action)

Public Forum: (Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Secretary.)

A. Proclamation recognizing April 2022 as Child Abuse Awareness & Prevention Month

Mayor Turner presented a proclamation recognizing April 2022 as Child Abuse Awareness & Prevention Month.

E. CONSENT AGENDA & STAFF REPORTS

**Consent agenda items are considered to be routine in nature and may be acted upon in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately. The City Council may discuss any of the items under Staff Reports, but no formal action will be taken.*

1. Discuss, consider, and possible action on approval of the City Council minutes of February 15, 2022.

- * February Fire Department Report
- * February Police Report
- * February Permit Activity Report
- * February Secretary Report
- * February Code Enforcement Report

Councilmember Byler made a motion to accept the consent agenda and staff reports.
Councilmember Horstman seconded the motion and the motion passed unanimously.

F. REGULAR AGENDA

- 1. Discuss, consider, and possible action on the presentation of the January 2021 financial statements and report of accounts by Joe Madden, CPA.**

Mayor Pro Tem Thompson made a motion to accept the financial report. Councilmember Byler seconded the motion and the motion passed unanimously.

- 2. Discuss, consider, and possible action on progress towards grants and a feasibility study for the City of Southmayd infrastructure improvements and emergency management equipment.**

Discussion only. No action taken.

- 3. Discuss, consider, and possible action on extending the water bill due date by the number of dates we were closed for bad weather.**

Councilmember Horstman made a motion to approve the extension on the water bill due date. Mayor Pro Tem Thompson seconded the motion and the motion passed unanimously.

- 4. Discuss, consider, and possible action on additional flush valves.**

Councilmember Horstman made a motion to make a budget amendment of \$10,000.00 to add four (4) additional flush valves. Mayor Pro Tem Thompson seconded the motion and the motion passed unanimously.

- 5. Discuss, consider, and possible action regarding repairs needed to Fire Engine 451.**

Mayor Pro Tem Thompson made a motion to make a budget amendment of \$2,000.00 for the repairs of Fire Engine 451. Councilmember Horstman seconded the motion and the motion passed unanimously.

- 6. Discuss, consider, and possible action on hiring a firm to research and apply for a grant for a new Fire Station.**

Mayor Pro Tem Thompson made a motion to move forward with USA Business Funding Solutions and split the cost of \$4,250.00 with the Southmayd Fire Department. Councilmember Byler seconded the motion and the motion passed unanimously.

- 7. Discuss, consider, and possible action regarding the damaged fire hydrant on Parkview and Hwy 56.**

Mayor Pro Tem Thompson made a motion to pay Clayton McKinney for repairing the damaged fire hydrant and to set up an account for the resident to make monthly payments of \$25.00 for the damage. Joe Madden will set up a payment plan schedule and account to keep record of payments made. Councilmember Horstman seconded the motion and the motion passed unanimously.

8. Discuss, consider, and possible action on the bid received for new/updated lighting for Southmayd City Hall.

Councilmember Byler made a motion accept the bid received in the amount of \$5,283.00 for the new/updated lighting. Councilmember Miller seconded the motion and the motion passed unanimously.

9. Discuss, consider, and possible action regarding the bid received for the Southmayd Police Department.

Mayor Pro Tem Thompson made motion to table the discussion for the Southmayd Police Department remodel. Councilmember Horstman seconded the motion and the motion passed unanimously.

10. Discuss, consider, and possible action on upgrading city cell phones.

Councilmember Horstman made a motion to upgrade seven (7) city cell phones to the iPhone 13 and the purchase of cases in the amount of \$300.00. The screen protectors will be purchased from another source. Mayor Pro Tem Thompson seconded the motion and the motion passed unanimously.

11. Discuss, consider, and possible action city councils' recommendation for electing a chairperson for the Planning & Zoning committee and the Southmayd Industrial Economic Development Corporation.

No action taken. Died for lack of motion.

Agenda item change

Councilmember Byler made a motion to move agenda items 12 & 13 to the end and move all remaining items up. Councilmember Thompson seconded the motion and the motion passed unanimously.

12. Discuss, consider, and possible action move-in procedures for new residents.

Mayor Pro Tem Thompson made a motion to accept the move-in procedures for new residents with the appropriate changes made. Councilmember Miller seconded the motion and the motion passed unanimously.

13. Discuss, consider, and possible action selecting dates & times for the Southmayd City Wide Clean-up.

Councilmember Horstman made a motion to move forward with the City-Wide Clean-up in June and to discuss with the Fire Department on when they will be available. Councilmember Miller seconded the motion and the motion passed unanimously.

14. Discuss, consider, and possible action regarding the Employee Policy & Procedures Manual.

Councilmember Thompson made a motion to table the Employee Policy & Procedures Manual until the April meeting. Councilmember Miller seconded the motion and the motion passed unanimously.

15. Discuss, consider, and possible action on approving/signing the Order of Elections for the May 7, 2022 election.

Mayor Pro Tem Thompson made a motion to approve the Order of Elections and for early voting to be held at the Southmayd City Hall. Councilmember Horstman seconded the motion and the motion passed unanimously.

Agenda item change

Mayor Pro Tem Thompson made a motion to move agenda items 16 & 17 to executive session and to have a 5 min break prior to executive session. Councilmember Miller seconded the motion and the motion passed unanimously.

G. EXECUTIVE SESSION:

The City Council of the City of Southmayd will recess into Executive Session (Closed Meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to discuss the following:

1. In accordance with Texas Government Code, Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - i. Discuss, consider, and possible action on Southmayd Police Department salaries and the number of full-time officers.
 - ii. Discuss, consider, and possible action on hiring/advertising a Full-time Police Officer for the Southmayd Police Department.

Councilmember Miller made a motion to convene into Executive Session. Councilmember Horstman seconded the motion and the motion passed unanimously.

H. RECONVENE INTO REGULAR SESSION:

The City Council of the City of Southmayd will reconvene into Regular Session (open meeting) pursuant to the provisions of Chapter 551, Subchapter D, Texas Government Code, to take any action necessary regarding the following items discussed in Executive Session:

1. In accordance with Texas Government Code, Section 551.074, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 - i. Discuss, consider, and possible action on Southmayd Police Department salaries and the number of full-time officers.

- ii. Discuss, consider, and possible action on hiring/advertising a Full-time Police Officer for the Southmayd Police Department.

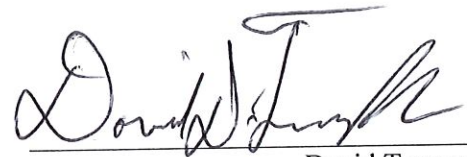
Mayor Pro Tem Thompson made a motion to reconvene into regular session. Councilmember Horstman seconded the motion and the motion passed unanimously.

Mayor Pro Tem Thompson made a motion to schedule a special meeting for March 22, 2022 at 7:00pm for further discussion into the Southmayd Police Department salaries and the number of full-time officers. Councilmember Horstman seconded the motion and the motion passed unanimously.

Mayor Pro Tem Thompson made a motion to remove the discussion on hiring/advertising for a Full-time Police Officer for the Southmayd Police Department. Councilmember Horstman seconded the motion and the motion passed unanimously.

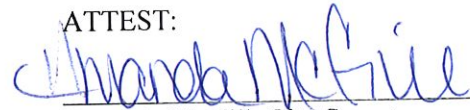
I. ADJOURN

Councilmember Thompson moved to adjourn. Councilmember Miller seconded the motion. The motion passed unanimously and the meeting was adjourned at 9:09 p.m.



David Turner, Mayor

ATTEST:



Amanda McGill, City Secretary

Approved: April 19, 2022