

City of Southmayd, Texas
Minutes of the May 17, 2022
Regular City Council Meeting

The City Council of the City of Southmayd, Texas met on this date at 7:00 p.m. for a regular City Council meeting. City Council members present were Mayor David Turner, Mayor Pro Tem Debra Thompson, Teresa Miller, Michael Horstman, Robert Thompson, and Tom Byler. City Staff present were Amanda McGill, Police Chief Chad McKee and Fire Chief Brent Thetford.

Agenda

A. CALL TO ORDER & Declaration of a Quorum.

Mayor Turner called the City Council meeting to order at 7:00 pm, May 17, 2022.

B. Pledge to Flag & Invocation

Mayor Turner led Pledge to Flag and Invocation.

C. Welcome Guests

City Council and guests were introduced and welcomed.

D. PUBLIC FORUM, PRESENTATIONS AND RECOGNITION: (No Action)

Public Forum: *(Citizens are allowed 3 minutes to speak. If the issue is on the agenda, the City Council may choose to discuss and consider the item. If the issue is not on the agenda, the Council is not permitted by state law to respond to or discuss the item other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry. The Council may request the issue to be placed on a future agenda for action in accordance with state law. This forum is not the appropriate place to address complaints against Public Officials and/or Staff. Complaints of this nature should be made in writing and filed with the City Secretary.)*

E. CONSENT AGENDA & STAFF REPORTS

**Consent agenda items are considered to be routine in nature and may be acted upon in one motion without discussion unless a Council Member or a citizen requests a specific item be discussed and voted on separately. The City Council may discuss any of the items under Staff Reports, but no formal action will be taken.*

1. Discuss, consider, and possible action on approval of the City Council minutes of April 19, 2022.

- * April Fire Department Report
- * April Police Report
- * April Permit Activity Report
- * April Secretary Report
- * April Code Enforcement Report

Mayor Pro Tem Thompson made a motion to accept the consent agenda and staff reports. Councilmember Horstman seconded the motion and the motion passed unanimously.

F. REGULAR AGENDA

1. **Canvassing of the May 7, 2022 City Elections.**
 - Council Members
2. **Discuss, consider, and possible action on Ordinance 443, An ordinance of the City Council of the City of Southmayd, Texas, canvassing and certifying the election returns, including the returns of early voting ballots cast in connection with the general election held November 3, 2020 to elect three (3) council members for a term of office ending May 2022; providing a severability clause; and providing for said ordinance to take effect from and after its date of publication.**

Councilmember Byler made a motion to approve Ordinance 443 certifying of the General Election May 7, 2022, electing Debra Thompson, Teresa Miller, and Robert Thompson. Councilmember Horstman seconded the motion and the motion passed unanimously.

3. **Administering the Oaths of Office and signing the Statement of Elected/Appointed Office.**

The Oaths of Office and Statement of Officer were administered.

4. **Discuss, consider, and possible action on appointing/reappointing a Mayor Pro Tem.**

Councilmember Thompson made a motion to reappoint Mayor Pro Tem Thompson as Mayor Pro Tem for another term. Councilmember Horstman seconded the motion and the motion passed unanimously.

5. **Discuss, consider, and possible action on signatures for city bank accounts and other investments.**

Mayor Pro Tem Thompson made a motion to keep Councilmember Thompson and Councilmember Byler as signers, Mayor Pro Tem Thompson will be the back up signer if needed. Councilmember Horstman seconded the motion and the motion passed unanimously.

6. **Discuss, consider, and possible action on setting city council meetings night and time.**

Councilmember Thompson made a motion to keep the city council meetings on the 3rd Tuesday of each month at 7:00 pm. Councilmember Byler seconded the motion and the motion passed unanimously.

7. **Discuss, consider, and possible action on choosing a local newspaper for the city's publications.**

Councilmember Horstman made a motion to continue using the Herald Democrat and the Whitesboro newspaper for the city's publications. Councilmember Byler seconded the motion and the motion passed unanimously.

8. **Discuss, consider, and possible action on the presentation of the April 2022 financial statements and report of accounts by Joe Madden, CPA.**

Councilmember Thompson made a motion to approve the April financial statements. Councilmember Miller seconded the motion and the motion passed unanimously.

9. Discuss and consider update on bond refunding.

Discussion only. No action taken. Remove from agenda.

10. Discuss, consider, and possible action on progress towards grants and a feasibility study for the City of Southmayd infrastructure improvements and emergency management equipment.

Discussion only. No action taken.

11. Discuss, consider, and possible action regarding the adjustment of lights on light pole.

Councilmember Horstman made a motion to approve the rental of a lift if a truck is not available to adjust the lights. Councilmember Byler seconded the motion and the motion passed unanimously.

12. Discuss, consider, and possible action on rerouting the flow of traffic for students being dropped off/picked up at the Southmayd Elementary School.

Mayor Pro Tem Thompson made a motion to table the rerouting of school traffic to find out exact times on school zone signs. Councilmember Miller seconded the motion and the motion passed unanimously.

13. Discuss, consider, and possible action regarding on road repair for residential streets.

Mayor Pro Tem Thompson made a motion to get on the Grayson County Precinct 3 list for next year's road repair. Councilmember Horstman seconded the motion and the motion passed unanimously.

14. Discuss, consider, and possible action regarding the bid received for the Southmayd Police Department.

Mayor Pro Tem Thompson made a motion to table the remodel for the Southmayd Police Department to allow more time to obtain bids or grant information for a new building. Councilmember Miller seconded the motion and the motion passed unanimously.

15. Discuss, consider, and possible action regarding Long-Term and Short-Term Disability.

Councilmember Horstman made motion to obtain the information needed from all employees for long-term and short-term disability costs. Mayor Pro Tem Thompson seconded the motion and the motion passed unanimously.

16. Discuss, consider, and possible action on the policy regarding business purchases and credit card use.

Councilmember Horstman made a motion to approve the business purchase and credit card use policy. This will be put into effect immediately and placed in the Policy and Procedures Handbook. The city credit card will be turned into the city hall first thing, the morning of

May 18, 2022 and will need to be checked in and out by either Amanda McGill or Traci Walker. The name Chad McKee will be removed from the city credit card. Mayor Pro Tem Thompson seconded the motion and the motion passed unanimously.

17. Discuss and consider the coming changes of the vacation and holiday time policy.

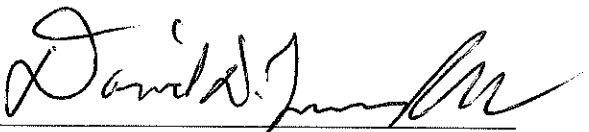
Discussion only. No action taken.

18. Discuss, consider, and possible action regarding the Employee Policy & Procedures Manual.

Discussion only. No action taken.

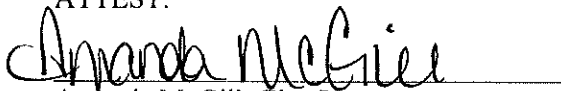
G. ADJOURN

Mayor Pro Tem Thompson moved to adjourn. Councilmember Horstman seconded the motion. The motion passed unanimously and the meeting was adjourned at 8:24 p.m.



David Turner, Mayor

ATTEST:



Amanda McGill, City Secretary
Approved: June 21, 2022